

Wyoming Homeless Collaboration
Continuum Of Care
Youth Homelessness Demonstration
Program
(YHDP)

Request for Proposals (RFP)
Application Due to CoC June 12, 2020
Application Due in e-snaps June 30, 2020

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Point of Contact:

To support all applicants in preparing their proposals and any questions regarding this RFP, please submit inquiries by email to the following points of contact.

- Tatyana Walker, Project Director YHDP and CoC Chair

Timeline

The obligation deadline for YHDP Round 3 projects was moved to September 30, 2021. The following dates are outlined for application submission.

YHDP Proposals due	June 12, 2020
Project Review and Ranking	June 15, 2020
Projects begin entering e-snaps	June 16, 2020
E-snaps application deadline	June 30, 2020
Contract signed with HUD	September
Projects begin operation	October 1st, 2020

Section 1- Introduction and RFP overview

Background

On August 29, 2019, the U.S. Department of Housing and Urban Development (HUD) announced that it would award \$75 million in funding to 23 communities, including 8 rural communities to help end youth homelessness through the Youth Homeless Demonstration Project (YHDP) notice of available funding (NOFA). The Northeast Wyoming, Wyoming Homeless Collaborative/Continuum of Care was selected as a round 3 community and was awarded \$1.08 million, 90% of which is biannually renewable to the Continuum of Care funding for implementing and operating YHDP projects.

Therefore, the Wyoming Homeless Collaborative/Continuum of Care (CoC) is initiating this Request for Proposal (RFP) for the northeast region of Wyoming to address homelessness among youth in a systematic community-based approach led by youth with lived experience through funding from the U.S. Department of Housing and Urban Development (HUD). The planning project is well underway, and in partnership with the Youth Action Board (YAB), Community Stakeholders, Service Providers, HUD Technical Assistance Team, and Northeast Wyoming Continuum of Care a Coordinated Community Plan (CCP) was developed. The CCP identifies main objectives, barriers, priorities, and basic outlines to accomplish the goals as well as priority/focus areas to support the Youth Homelessness Demonstration Program in their vision to end youth homelessness in Northeast Wyoming including Campbell, Crook, and Weston counties. This CCP will guide the implementation of new projects and a coordinated system of care to help fulfill the goals outlined within the Coordinated Community Plan.

Organizations interested in submitting a proposal to administer one or more new projects should read the full plan and ensure that responses align with the goals and strategies outlined.

- Expanding community buy-in for Coordinated Entry System specific to youth/young adults and their unique circumstances.
- Quickly move youth experiencing homelessness into permanent housing with appropriate services and supports.
- Improved educational outcomes for youth experiencing homelessness in K-12 and post-secondary education.
- Connect youth to a range of meaningful employment opportunities.

Youth Advisory Board (YAB) Vision Statement

To provide youth/young adults a voice in programs offered, provide a forum for youth to identify concerns and to make changes, and provide youth with leadership opportunities in our community. The ultimate goal is to end youth homelessness in northeast Wyoming. The youth/young adults are empowered to lead the YHDP projects and to implement necessary changes. Their voice is present at all discussions, calls, and meetings in which YHDP is discussed. With youth/young adults leadership, the YHDP team is committed to implementing the outlined projects, and as a result, there will be more housing units (Rapid Rehousing and Permanent Supportive Housing), improved Coordinated Entry process, improved support systems at K-12 and at post-secondary levels, and new opportunities for meaningful employment, apprenticeships, and work experience. These changes in the infrastructure, enhancement of services, and creation of new opportunities will create a platform of success i.e. at-risk YHDP youth/young adults would have resources that prevent them from becoming homeless.

Youth Partnership

Whenever decisions are being made that impact young people, it's important that youth/young adults are at the table and have equitable decision-making responsibilities. Young people who are receiving services should be encouraged to participate in decisions that directly impact their housing and wellbeing. Authentic youth/young adult partnership is about providing the space for them to share their visions for the future and giving them the tools to carry it out. The local Youth Action Board is an example of a successful partnership. Projects funded under this RFP will be expected to continue to create and strengthen youth voices. The vision for our youth is "Giving Youth the Power, the Voice, and the Ability to Make a Change".

Overall Goals for Youth

The goals that our CCP has outlined for our youth/young adults within our CCP

- **Coordinated Entry-** The Community uses youth/young adult focused Coordinated Entry processes to effectively link all youth/young adults experiencing homelessness to housing and service solutions that are tailored to their needs through the use of the Coordinated Entry System
- **Stable housing-** The community quickly moves youth/young adults who are experiencing homelessness into permanent housing options of their choice with appropriate services and supports that meet HUD's definition of homelessness
- **Education-** Improved educational outcomes for youth/young adults experiencing homelessness in K-12 and post-secondary education by collaborating with liaisons from the school district and college to increase

access to Career Technical Education (CTE) opportunities as well as increasing youth support within the education system.

- **Employment-**To connect youth/young adults to a range of meaningful employment opportunities by partnering with local community members to explore opportunities for social enterprise and work with local businesses to provide leadership and support by assisting youth/young adults expand opportunities for apprenticeship, mentorship and work experience.
- **Sustainability-** Increase capacity for managing and implementing YHDP projects with community collaboration to create youth-driven plans that build capacity to prevent and quickly end homelessness among youth within Northeastern Wyoming.

Section 2- Request For Proposal Description

On behalf of the NE Wyoming Youth Homelessness Demonstration Program (YHDP), the Wyoming Homeless Collaborative (WHC) CoC requests proposals from service provider(s) to implement programs as defined by the NE Wyoming YHDP CCP. The Wyoming CoC is seeking applications from eligible organizations to implement different projects approved by the local stakeholders and the Youth Action Board. Applicants are allowed and encouraged (if there is organizational capacity) to apply for more than one project type. If an applicant decides to apply for more than one project, the applicant will need to submit separate applications for each project they are applying for. Applicants are encouraged to collaborate with other providers in the community. Under a collaborative model, one organization would apply as the lead applicant and the other organization(s) would be considered a sub-recipient.

Section 3- Eligible Project Types

(See page 13 of the CCP for further details concerning the eligible projects)

1. **Coordinated Entry System-** Using a Coordinated Entry System to effectively link all youth/young adults experiencing homelessness to housing and service solutions that are tailored to their needs for youth under 25. YHDP also looks to housing navigation services as well as expanding outreach services/marketing CES for youth populations.

Key Components:

- Use of the TAY-Vi-SPDAT to assess youth needs
 - Creating and utilizing youth-specific by-name list
 - Assessing the need and funding for housing navigation services for youth
 - Assess the need to expand outreach services or market CES for youth populations
2. **Permanent Housing Options with appropriate services and supports-** Eligible projects under the Youth Homeless Demonstration Program utilize these project component types Supportive Services Only (SSO), Rapid Rehousing (RRH) and Permanent Supportive Housing (PSH), and Host Home placement. The goal is to fund and expand low-barrier RRH, fund and establish PSH as well as explore opportunities to expand host families for Wyoming youth/young adults including such sub-populations as LGBTQ+ youth.
 - **Permanent Supportive Housing-**long-term, flexible rental subsidies for youth/young adults experiencing homelessness and have disabilities/disabling

conditions that affect their long-term ability to gain income/live independently without ongoing services.

Key Components:

- Clustered independent housing units affordable for youth/young adults.
- Intensive Case Management for youth with higher level of needs/support.
- Wraparound supportive services with onsite RA
- Training in Trauma Informed Care (TIC), Adverse Childhood Experiences (ACEs), and crisis response

- **Rapid Re-Housing (RRH)-** provides low-barrier short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing. It follows the housing first model with supports.

Key Components:

- Flexible, long-term subsidies to support transition into permanent independent housing.
- Landlord recruitment and education across 3 counties
- Ongoing relationships with housing agencies and landlords

- **Host Homes-** are flexible (short or medium term), crisis response community-based settings that offer youth/young adults immediate access to a safe alternative to shelter. Financial and support services to sustain host homes available.

Key Components:

- Training for hosts including TIC and PYD (Positive Youth Development)
- Ongoing support from the YHDP team
- Program serves as an intermediary to provide support to hosts, help meet youth needs, conflict mediation, case management, family reunification/strengthening with family of choice when safe and appropriate etc.

- **Supportive Services Only Case Management-** This service is intended to be bundled with the Rapid Rehousing assistance as described above. We hope to see field-based case managers who can provide NE Wyoming youth with housing search assistance as well as the case management support needed to maintain housing and connect youth/young adults to other supportive resources.

3. **Educational Outcome Improvement-** Educational attainment is one of the most trustworthy predictors of a person's employment outcomes, income levels, and by extension, ability to afford housing. YHDP is committed to improving educational outcomes by implementing strategies and increasing access for student supports through peer mentorship and CTE opportunities that would encourage youth/young adults experiencing homelessness to build ongoing attachments to schools, communities, and other positive social networks.

Key Components:

- Building partnerships with the local school districts
- Develop youth/young adult partners that will speak to the regional college
- Have youth representation on the CTE Board

4. **Employment Opportunities-** By establishing partnerships and work experience within the community as well as apprenticeship opportunities, youth/young adults experiencing homelessness will increase their chance of maintaining permanent housing. YHDP youth will be given opportunities through work experience, mentorship on job

sites, and explore social enterprise ideas to increase community connections that provide leadership opportunities and support.

Key Components:

- Developing business and fundraising plans for social enterprise
- Build relationships and recruit local employers
- Set up meaningful apprenticeship, job mentorship and work experience programs.
- Setting up Vocational/Technical opportunities to include youth/young adult leadership academies by partnering with Department of Vocational Rehabilitation(DVR)
- Convene local business partners to provide support and leadership.

5. Managing and Implementation of YHDP Projects- Through the guiding principles of YHDP, we will hire and train staff and partners to support YHDP youth that encompass the mission and vision of our Youth Action Board.

Key Components:

- Training of all YHDP staff and partners with TIC, ACE’s, PYD, ect.
- Create a focus group to determine needs of staff/peers as well as make improvements as needed.
- Overall program management
- Compliance and monitoring of YHDP

Eligible Populations (see also Homeless Definitions)

Eligible Populations under the Youth Homeless Demonstration Program:

Communities awarded funds under the YHDP can serve unaccompanied youth/young adults up to the age of 25, including pregnant and parenting youth, who meet Category 1,2, or 4 of homelessness in HUD’s Final Definition of Homeless

- Category 1- Literal Homelessness
- Category 2- Imminent Risk of Homelessness
- Category 4- Fleeing Violence

Funding Amount and Project Type Allocations

\$973,338 total in HUD YHDP funding is available. Grants will be for two years with the possibility of renewal annually through the HUD Continuum of Care (CoC) funding competition. The funds available will be allocated/awarded to eligible project types as follows:

Project Types	2-year YHDP total
Coordinated Entry System	\$25, 000
Rapid Re-Housing/Permanent Supportive Housing/Host Home	\$337,000
Educational Improvement Programing	\$200,000
Employment programs	\$241,338
YHDP project management	\$170,000

Eligible Applicants

To be eligible to submit a proposal in response to this request, applicants must meet the following requirements:

- Have experience administering programs and willingness to provide services that assist youth/young adults experiencing homelessness and/or housing crises, and/or programs serving youth and young adults. As well as incorporate them into project design/operation as partners.
- Be a 501c3 nonprofit organization, State, local government, or instrumentality of State or local government.
- Be able to have proof of 25% matching funds.
- To have a current audit and not be found ineligible to participate in Federal programs or activities.
- Culturally responsive to populations at higher risk of experiencing homelessness by embracing youth/young adult voice and inclusivity to services and housing without barriers based on race, sexual orientation, gender identity, and former foster care/ judicial system history. Please include in the application how your organization will serve these populations with equity as they experience homelessness at a higher rate.
- Ability to set and reach objectives and track outcomes with SMART Goals
- To have a Trauma Informed Care approach when working with and meeting the objectives and goals for our youth/young adults by being willing to participate in Trauma Informed Care training if and when it becomes available.
- References

If selected, each project would be awarded for two (2) years with the potential for future bi-annual renewal through HUD. Once selected as a NE Wyoming YHDP funded project, all applicant(s) will be required to submit a complete project application to HUD via E-Snaps, HUD's online grant management system, which achieves the goals and objectives defined by the Coordinated Community Plan and approved by the YHDP Youth Action Board, and Wyoming Continuum of Care. Applicants should only submit responses to this RFP that are in alignment with the goals and strategies developed by the community and outlined in the CCP.

YHDP PROJECT REQUIREMENTS

Selected project applicants are required to meet the following requirements

- All grant funds must be matched with an amount no less than 25% of the awarded grant amount (excluding the amount awarded to the leasing budget line item) with cash or in-kind resources.
- Enter client data into the Homeless Management Information System (HMIS), collect HUD and local YHDP required data elements.

- Participate in the annual Point-In-Time counts (PIT), participate in the WHC CoC, and comply with all WHC CoC Policies and Procedures.
- Comply with program requirements per the HUD Continuum of Care interim rule.
- The recipients must collect and report data on their use of CoC Program funds in an Annual Performance Report (APR) and any additional reports required by HUD.
- Recipients of CoC funds are required to have a person with lived experience on their board/equivalent policy making body or work closely with our Youth Action Board on decision-making.
- Selected projects are required to incorporate the YHDP guiding principles into service provision for all YHDP funded or sub-contracted service providers.
- Selected applicants and partner agencies will need to become involved in their local community's Coordinated Entry System as a lead agency, assessment partner, or referral partner. Must participate in youth By Name List meetings.
- All projects must follow the CoC coordinated Entry policy and procedure
- All projects must use a Housing First model, unless only offering SSO as defined in Section 2 of RFP.
- All projects must prioritize youth's voice and choice in the work of ending youth homelessness in Wyoming.
- All YHDP funded projects have/will create policies and protocols in place for training all housing support workers on cultural inclusiveness and how to support marginalized populations including LGBTQ youth/young adults, youth/young adults of color, unique needs of category 4 youth/young adults including safety planning, youth/young adults with behavioral or mental health disabilities, youth/young adults from various cultural backgrounds, etc.

Application Process Overview

- A. The YHDP Project Selection Committee, composed of subject matter experts including YAB members will score the proposals, and make the final applicant selection decision. YHDP projects will be selected through this competitive RFP and will need to work in consultation with Wyoming's Homeless Collaboration to apply to HUD through e-snaps (an electronic grants management system used by HUD). All Project selections through this RFP will be made pending approval from HUD and may be amended based on HUD input.
- B. HUD approved projects will be awarded for a two-year term with potential for renewal through future HUD CoC competitions as part of the WY-500 CoC.
- C. Application should include the Project Application, Budget worksheet, financial audit report, proof of 501(c)(3), and MOU between applicant and subgrantee, if applicable. If you have any questions related to the application, please contact Tatyana Walker (twalker@yeshouse.org). All applicants will go through a threshold review to ensure the project application and applicant meet all of the thresholds outlined in the Scoring Criteria section. Applicants who do not pass the threshold will not be further reviewed under the competition. The CoC

reserves the right to accept or reject any and all proposals, in full or in part, and to suggest potential collaborations. The decisions of the Project Selection Committee are final.

Expected Outcomes and Vulnerable Populations

a) New projects under this program will need to work with the United States Interagency Council on Homelessness (USICH) Youth Framework and be designed to meet the four core outcomes:

- Stable Housing
- Permanent Connections
- Education/Employment
- Social-emotional well-being

b) Special populations warranting additional focus through this process are:

- LGBTQ+
- Minors
- Pregnant and parenting youth
- Justice involved youth
- Foster care involved
- Victims of sexual trafficking and exploitation

Guiding Principles

(See page 26-33 of the Coordinated Community Plan)

The NE Wyoming's CCP works to prevent and end youth homelessness and is guided by the following principles:

- Continuous Quality Improvement (CQI)
- Special Populations listed in section "expected outcomes/vulnerable populations b" of this RFP.
- Equality
- Positive Youth Development
- Trauma Informed Care
- Family Engagement
- Immediate access to housing with no preconditions
- Youth Voice and Choice
- Individualized and Client-driven support
- Social and Community Integration
- Coordinated Entry

These principles, which align with the United States Interagency Council on Homelessness (USICH) Framework to End Youth Homelessness, are the foundation of YHDP. https://www.usich.gov/resources/uploads/asset_library/USICH_Youth_Framework_FINAL_02_13_131.pdf

Section 4- Submission Requirements

Proposals must be received no later than, Friday, June 12, 2020 at 11:59 p.m.

Proposals must be emailed: **Tatyana Walker, CoC Chair**
twalker@yeshouse.org

If your organization is applying for more than one project type, each project requires a separate application.

Proposal Requirements

The proposal must address the following in no more than 15 pages (single-spaced, times new roman 12 pt font, ragged right margins, 1" margins):

- A. Cover page.** including organization name, date of submission, type of project and point of contact. (Not included in 15-page limit)
- B. Table of Contents.** Not included in the 15 pages
- C. Proposal Narrative.** No more than 15 pages

- **Organizational Experience**

- A. History of Performance and Compliance.** Describe your organization's experience and past performance in providing housing, supportive services, referral or other services to unaccompanied youth experiencing homelessness. Include in this description your organizational infrastructure and administrative/financial capacity to effectively utilize federal funds and deliver the services as proposed.
- B. Collaboration and Knowledge of Community Resources.** Demonstrate organizational collaboration with other providers or agencies, as well as knowledge of community partners and resources serving unaccompanied youth/young adults experiencing homelessness.
- C. Staff Qualifications and Experience.** Describe the experience of the person on staff who will provide staff supervision and management of project activities. Describe how skills and experience of existing or proposed staff will ensure success of the YHDP project, with a particular focus on how they will support youth/young adult choice and authentic youth/young adult engagement. Identify if existing staff will be assigned to this project or if staff will be recruited specifically for this project. Give a timeline for when staff will be available to implement project activities.
- D. Compliance with Fair Housing and Equal Access Requirements.** Indicate that the proposed project will be in compliance with applicable fair housing and civil rights requirements and provides equal access for program participants regardless of sexual orientation or gender identity, in compliance with federal law.

- **Program Description**

A. Program Design Overview. Provide an overview of the proposed project to include

Project Goals- select from the following goals from the CCP.

1. Effectively link all youth/young adults experiencing homelessness to housing and service solutions that are tailored to their needs through the use of the Coordinated Entry System.
2. Quickly move youth/young adults into permanent housing with appropriate services and supports.
3. Improve educational outcomes for youth/young adults experiencing homelessness in K-12 and post-secondary education.
4. To connect youth/young adults to a range of meaningful employment opportunities.
5. Increase capacity for managing and implementing YHDP projects.

Project Performance Outcomes- Identify at least 1 and no more than 3, measurable performance outcomes that will be supported by your project. Such as successful housing placement or Job growth for homeless youth/young adults.

Activities- - Describe the scope and nature of service/s to be provided, include information such as location, how youth/young adults would be identified, service components or flow including services to address barriers to access. Include details of start-up activities if needed.

Supportive Services- The purpose of supportive services is to assist program participants in obtaining and maintaining housing. Describe any supportive services that you propose to provide. Supportive services can include: case management; childcare; transportation; educational or employment services; access to health including mental health and substance abuse services; independent living skills; recreation; family engagement.

Community Partners- Describe any community partners or other services or agencies that will support program implementation and service delivery. If any of these partners will receive YHDP funding via subcontract, provide additional details on their scope of work

Innovation- Describe any innovative or unique characteristics of your project

B. Linkages to Housing. Describe how your project will address the crisis housing needs of participants. Describe how your project will assist youth in locating and securing permanent housing. Describe how you will maintain positive working relationships with property owners. Describe how your services will support long-term housing stability.

C. Mainstream Resources- Describe the project's plan to connect youth/young adults to mainstream resources, such as health, social, and employment programs for which they are eligible. This should include a description of how the project will screen for eligibility for mainstream resources, plans to coordinate with mainstream systems and resources to make referrals, and staff training on mainstream resources for youth/young adults.

D. Youth Involvement and Leadership- Describe youth/young adult involvement in planning and designing the proposed project, as well as the organization's plan for active involvement and leadership among youth/young adults in the project's implementation, including employment opportunities and youth voice in the staff hiring process.

E. Housing First Approach- Describe how you will use a "Housing First approach" in which assistance is offered, and referrals made, including access to intensive, youth-focused case management and services, without preconditions and barriers to entry such as treatment or service participation requirements.

F. Populations of Focus- Describe how the project will serve vulnerable and often overrepresented youth/young adults experiencing homelessness in NE Wyoming, including youth/young adults of color, LGBTQ+ youth/young adults, pregnant and parenting youth/young adults, youth/young adults who have had involvement with juvenile justice and foster care systems and victims of sexual trafficking and exploitation. This should include how considerations for populations of focus will be incorporated into the project's identification methods, infrastructure considerations, housing and/or service-delivery.

G. Cultural Competency- Describe your organization's methods of ensuring cultural competence at all levels of the organization. YHDP puts youth/young adults' voices and inclusivity to services and housing without barriers based on race, sexual orientation, gender identity, and former foster care/ judicial system history. Please include in the application how your organization will serve these populations with equity as they experience homelessness at a higher rate. Describe the diversity of your board and staff, your organization's non-discrimination policies, and how you ensure that your staff meets the needs of clients with sensitivity toward clients' varied cultural and life experiences.

- **Project Implementation Plan**

Applicants should identify and discuss the project elements established in the Coordinated Community Plan that will be incorporated into the project, as well as any innovative project elements not listed in the Coordinated Community Plan.

- A. Timeline-** Include a timeline for project implementation including the hiring of staff, proposed project start date, and benchmarks for project outcomes. Describe the process of achieving those outcome measures.
- B. HUD Timeline Standards-** If this project is dependent on securing a facility, or is dependent on a construction timeline, please explain how the project will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.
- C. Access-** The plan should ensure that the project is incorporated into Wyoming's Coordinated Entry System. All applicants should ensure that the project or system is well advertised so that its availability is known to unaccompanied youth/young adults experiencing homelessness.
- D. Staff Training-** Describe any training or staff development activities that would be conducted as part of this project, and how this training will ensure that staff are ready to meet the needs of unaccompanied youth/young adults experiencing homelessness.
- E. Budget-** Costs should be reasonable, justified, and competitive. The budget must demonstrate the project is cost effective, with costs not deviating substantially from the norm in northeast Wyoming for the type of structure or kind of activity. This should include a clear budget for the projects that supports the housing, services, and staff proposed.
- F. Match-** Describe the resources in support of this project, either from in-kind and/or external resources, which will cover the required 25% match.

E-snaps Project Application

Selected applicants will be required to complete full applications in HUD's E-Snaps grant management system and are responsible for entering their grants into e-snaps and working with the CoC to ensure the applications are submitted successfully. If awarded, HUD will grant funds directly to applicants (recipients) for all YHDP funding.

Section 5-Evaluation Process

Applications will be rated and ranked by volunteers serving on the YHDP Rank and Review Committee, the body responsible for scoring projects submitted for YHDP. The ratings and rankings will be presented to the entire Youth Action Board for comment and approval.

Applicants must complete and submit the YHDP application and all other required documentation. Applications will be evaluated based on a 100 point scoring matrix, with 100 being the highest and “zero” being the lowest possible score. All project applications are pending approval from HUD and may be amended per feedback from HUD.

Scoring Criteria

Threshold Requirements	Projects must pass threshold to be reviewed and scored
501c3/Government status	
25% Match to all project costs except leasing dollars	
Current Audit	
Experience working with youth/young adult and willingness to incorporate them into project design/operation as partners	
Culturally responsive to populations of higher risk of experiencing homelessness	
Board of Directors that includes youth/young adult participation or has plans to implement	
A reasonable Budget	
Target population must be under 25 and meet HUD homeless definition of Category 1,2,or 4	
What project is being applied for	

Scoring Criteria	Point Value
Project Planning and Timeline <ul style="list-style-type: none"> ● Timeline is reasonable and well thought out for the selected project ● Is prepared to implement the program ● Organization demonstrates the necessary capacity to implement the project as proposed and demonstrates experience with similar projects 	10

<p>Program Design, Objectives and Evaluation Plan</p> <ul style="list-style-type: none"> • Experience with proposed project type and clear path of execution of project with clear objectives • Proposed services are adequate to support the target population • References evidenced-based guiding principles to end youth/young adult homelessness and demonstrated experience with those models • Project proposed outcomes align with YHDP goals from CCP • Program design is fully described and appropriate to the project proposed and fits the needs of the target population with appropriate services and support • Demonstrates that applicant has the organizational infrastructure and administrative/financial capacity to deliver the services as proposed • Incorporate youth voice is application of projects selected • Has a quality staffing plan sufficient to implement proposed projects • Project demonstrates commitment to participate in/comply with Coordinated Entry System. 	30
<p>Reasonableness of Budget</p> <ul style="list-style-type: none"> • Budget is reasonable, detailed and well developed • Collaborate with community partners is applicable and knowledge of existing resources 	20
<p>Diversity and Inclusion Elements</p> <ul style="list-style-type: none"> • Demonstrates inclusion for engaging with populations at risk for homelessness such as LGBTQ + youth/young adults 	10
<p>Sustainability</p> <ul style="list-style-type: none"> • Have a continuous quality improvement plan that incorporates youth voice • Application includes an executable plan for sustaining the elements of the project into the future 	5
<p>Completed Application</p> <ul style="list-style-type: none"> • References provided • Completed application including 501c3, current audit, and proof of match 	25

[Section 6 - Glossary of Terms](#)

By Name List- is a real-time up-to-date list of all individuals experiencing homelessness within that subpopulation in that area that can be filtered by categories and shared across agencies. This is to ensure that all individuals are identified and their housing needs are known as well as coordinating services for housing with community providers.

Continuum of Care(CoC)- Is a geographically-based group of representatives that carries out the planning responsibilities of the HUD Continuum of Care Program.

Coordinated Community Plan (CCP)- A youth and community-led strategic plan to dramatically reduce youth homelessness. All YHDP communities are required to develop a CCP that includes a shared community vision, guiding principles, needs assessment, goals and strategies.

Coordinated Entry (CE) -A standardized method for connecting individuals and families experiencing homelessness to the resources available in a given geographic area

HUD Homeless Definitions:

1. Category 1 – Literal Homelessness Youth, including pregnant and parenting youth, who lacks a fixed, regular and adequate nighttime residence, meaning:
 - Has a primary nighttime residence that is a public or private place not meant for human habitation;
 - Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state and local government programs); or
 - Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution
2. Category 2 – Imminent Risk of Homelessness Youth, including pregnant and parenting youth, who will lose their primary nighttime residence:
 - In own housing, but being evicted within 14 days;
 - A hotel or motel paid for by someone other than a government or charitable organization, including the youth, family, or friends where the youth cannot stay for more than 14 days (often due to lack of ability to continue paying); OR
 - With family or friends and being asked to leave within 14 days, which includes:
 - Youth who are moving from one home to another “couch surfing” and cannot stay at their current home or “couch”
 - Youth who lack the resources or support networks to maintain or obtain permanent housing.
3. Category 4 – Fleeing Violence Youth, including pregnant and parenting youth, fleeing or attempting to flee their housing or the place they are staying because of domestic violence e.g., trading sex for housing, trafficking, physical abuse, emotional abuse, violence, active drug/illegal substance use, and gang or neighborhood violence directed at youth.
 - Is fleeing, or is attempting to flee, domestic violence;
 - Has no other residence; and
 - Lacks the resources or support networks to obtain other permanent housing

LGBTQ+- Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, and or Asexual

HMIS- Homeless Management Information System, an information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and people at risk of homelessness

Host Home- is a model in which a family agrees to permit a youth to reside with them. Recognizing that the addition of another person in the home may increase costs to the family, HUD will entertain applications that propose to house youth with families and to subsidize the additional costs attributable to housing the youth.

Housing First/Low-Barrier- Housing First is an approach to quickly and successfully connect individuals and families experiencing homelessness to permanent housing without preconditions and barriers to entry, such as sobriety, treatment or service participation requirements. Supportive services are offered to maximize housing stability and prevent returns to homelessness as opposed to addressing predetermined treatment goals prior to permanent housing entry.

Housing Navigation- Identify barriers to housing and help develop a plan to overcome those barriers by working with youth on opportunities and connections to access housing.

MOU- Memorandum of Understanding

NOFA- Notice of Funding Availability

Outreach Services- Providing services either directly or by collaborating with other agencies to youth experiencing homelessness that might not otherwise have access to those services such as access to housing, ect.

Positive Youth Development (PYD)- an intentional, prosocial approach that engages youth within their communities, schools, organizations, peer groups and families in a manner that is productive and constructive; recognizes, utilizes and enhances young people's strengths; and promotes positive outcomes for young people by providing opportunities, fostering positive relationships and furnishing the support needed to build on their leadership strengths.

Permanent supportive housing (PSH)- A permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability

Rapid re-housing (RRH)- Emphasizes housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing.

Supportive Services Only (SSO) – which includes supportive services to youth and young adults after they have been permanently housed. These services may include (1) outreach to identify youth and young adults, (2) diversion services to support young people in finding safe and stable alternatives to shelter and other homelessness services, (3) coordinated entry services to help assess and refer young people to housing and services.

Residential Assistant (RA)- Is a trained peer mentor who provides supportive encouragement and navigation to youth beginning their journey out of homelessness to RRH or PSH options by developing positive relationships and serving as a role model.

TAY-Vi-SPDAT- Transition Age Youth-Vulnerability Index-Service Prioritization Decision Assistance Tool was developed as an assessment tool for front-line workers at agencies that work with homeless clients to prioritize which of those clients should receive assistance first in regards to housing triage prioritization and housing placement.

Trauma Informed Care (TIC)- an approach that recognizes the widespread impact of trauma and understands potential paths for recovery; recognizes the signs and symptoms of trauma in clients, families, staff and others; responds by fully integrating knowledge about trauma into policies, procedures and practices; and seeks to actively resist retraumatization.

Youth Advisory Board (YAB)- is a forum for youth and young adults at risk of homelessness, currently experiencing homelessness, or who have previously experienced homelessness, to give feedback about how the Continuum of Care can better address homelessness among youth and young adults ages 16-24.