
3.8.24 WY CoC Minutes

Location: [Click here to join the meeting](#)
Microsoft Teams Meeting ID: 220 113 495 324
Passcode: w23SCT

Time: 8:30am Approved on 3.15.24

Board Chair Tracy Obert called the Friday 3.8.24 WY CoC Board meeting to order with quorum.

In Attendance: Tracy Obert, Bobbie Neilsen, Wanda Koffler, Dawn Dillinger, Karla McClaren, Tara Trenholm, Paul Wright, Shari West.

Not In Attendance: Hope White, Chandler Fox, Anika Kelley

I. Approval of Minutes 3.1.24

*Corrected the minutes to reflect accurate dates- of 2.16.24, 2.23.24 for vote and approval. Bobbie motioned to approve 2.16.24, 2.23.24, and 3.1.24 minutes, Tara seconded the motion, no discussion, minutes approved.

II. New/ Ongoing Business

Review/Revise Charter prior to June Membership Meeting- re: alternate board members, ex- officio members voting status.

*Discussion on alternate and ex-officio members voting status, adding a support person to help with Secretary functions to support the Chair, Vice Chair, and extended requirements of the CoC Board.

Paul mentioned an Office of Records and Technology would make the most sense as we grow and develop the website and utilize new technology.

Everyone is to review the charter so we can edit it prior to the June Membership meeting so it can go to a vote at that time. Bobbie mentioned the revisions should be done no later than the end of May.

WY CoC Drop Box- Bobbie shared her screen to go over the New WY Coc drop box layout. The important factor here is that Board documents and information is stored in one place with shared access for current Board Members.

*Dawn is uploading members contact list to the new WY CoC email, so we have a live contact list. She will have email groups for WY CoC Members, and a general mailing list to differentiate what information is going to each group.

WY CoC Zoom Account- Julie Eberbach, CA- ICA, suggested we go ahead and get that in place- Bobbie is reaching out to Kim Graham or Molly with ICA fiscal dept to clarify how that can be handled.

Welcome Letter for New Board Members-Dawn is following up with Fox to see what finishing touches need to be made to formalize this.

Agenda for Board Retreat and General Membership Meeting in June-see Itinerary Topics

III. ESG Update-Karla

Updated on TANIF funds in Wyoming and how they are allocated around the State.

ESG is very close to having everything back from the AG so final contracts can be implemented with participants.

Haven't heard anything on the ESG match from the Governor's Office, it is still going through the budget voting sessions, etc.

IV. Committee Reports

NOFO Committee

Rank and Review Tools –

Discussion on Drafted Rank and Review Tools, and Policies and Procedures to be written and added to governance documents in Drop Box, maybe posted on the website- everyone invited to review and email with suggestions, comments, or concerns.

Letter of Intent Renewals-

Discussion on when the letters need to be sent out and deadline to be returned. Bobbie Motioned to approve LOI be sent out on Monday 3.11.24 with a return date of 3.19.24, Wanda Second the motion, after further discussion on time conflicts for participant's we amended the motion to have the Deadline moved to LOI to be returned to the WY CoC by 5pm on 3.29.24, Shari Motioned the Amendment, Paul seconded the motion- motion passed.

Bobbie confirmed that LOI are sent out by the Board not the CA- and will send from the WY CoC email. Tara expressed concern that we have updated and current contact information for each Participating Agency.

HMIS/DATA- Bobbie

Bobbie is creating a survey to send to Users for satisfaction rating. Sheltered count is still ongoing, having trouble getting non HMIS users for victim service providers to respond with DATA.

CE-Dawn

Sent out corrected CE MOU for participating agencies. As policies and procedures are developed the WY CoC Board has final Approval. Tracy motioned to approve the new MOU between ICA

and participating agencies, Paul seconded the motion, motion passed. Dawn is sending it out.

Membership & Outreach- Paul- pending meeting next week.

PIT- Karla-

Karla mentioned Kristi Oster still wanting to join the Board. And Amy Gorbet becoming Laramie County Lead for PIT. Tracy mentioned a call for people to join the PIT Committee at the March membership Meeting.

HAC- Homeless Advisory Council- Tracy everyone is still working on Video's

Website Committee- Dawn, Wanda Nika

Editing Website with current information- the progress getting the URL changed and the email set up is a huge success we have been working on most of this year- a fresh logo posted to the website. Dawn is making a list for Chrissy with One Each of things we need help updating. Input is welcome- visit <http://WYCoC.org> to review and make suggestions.

Quarterly Membership Meetings Standing Committee

(March 20, June 11,12,13 In Person & Retreat, September 18th, December 18th)

March 20th, 9am- 11am Zoom-

*Welcome Recap from WY CoC- (What we've Learned)

Topics for Power Point Presentation

*National Alliance to End Homelessness Presentation

*Q&A

*Closing

Join Zoom Meeting

<https://us02web.zoom.us/j/89102703907?pwd=WnphaHQ4SjhFcHVnZjZmcEhjWlJCdz09>

Meeting ID: 891 0270 3907

Passcode: 121708

**Annual Board Retreat and Membership Meeting Casper
Itinerary Dates 6/11,12,13/2024**

1. 6/13/24 -Itinerary Topics/ Guest Speakers/Presenters Schedule Tentative pending confirmation
 - A) Invitation to Cyntia Lummis
 - B) Possibly Jen Davis from the Governor's Office
 - C) Possibly our WY Field Rep from HUD, Mark from Casper.
 - D) Talk with Hope White about Tribal Representation

 - Venue for Board Member Retreat-2-night 6/11,12/24- out the 13th- Ramkota—15 guest rooms-\$107.00 per room \$1,605.00 plus tax.
- *Will need rooming list- Contract signed and sent back – need the CC Authorization or Direct Billing Form filled out and sent back

- Venue for In Person Board Meeting 6/12/24 –
9am-3pm, Center On Melrose- a local church that helps people helping people reach out to marginalized communities -\$100
- Venue for General Membership Meeting 6/13/24-
Ramkota. 11am-3pm Wyoming Theatre Room- \$400
Possible Catering?
*Will need to discuss food/catering etc. with WHC- decision pending

V. Announcements and Events

Trans Awareness Week 3.25.24

Casper Pride 6/6-9, 2024

Rocksprings Pride 6.8.24

Are there any Juneteenth events Happening?

[Rendezvous — Wyoming Equality](#) August 7th-11th, 2024

<https://endhomelessness.org>

<https://NAIHC.net> – nonvoting member pending \$500 Application fee

*Conference attendance by a Board member to NHSDC (April, October) and/or NAEH (July)- hoping to send a few Board Members to each depending on funding available to cover expense.

Please provide links and information for upcoming events you are aware of